

Item

## **Strategy & Resources Scrutiny Committee**

### **2018/19 Revenue and Capital Outturn, Carry Forwards and Significant Variances – Overview**

**To:**

Councillor Robertson, Executive Councillor for Finance & Resources

**Report by:**

Chief Executive, Strategic Directors, Head of Finance

**Date:**

1 July 2019

**Wards affected:**

(All) Abbey, Arbury, Castle, Cherry Hinton, Coleridge, East Chesterton, King's Hedges, Market, Newnham, Petersfield, Queen Edith's, Romsey, Trumpington, West Chesterton

## **Key Decision**

### **1. Executive Summary**

1.1 This report presents, for all Portfolios:

- a) A summary of actual income and expenditure compared to the final budget for 2018/19 (outturn position)
- b) Revenue and capital budget variances with explanations as reported to individual Executive Councillors and Scrutiny Committees
- c) Specific requests to carry forward funding available from budget underspends into 2019/20.

1.2 This year will be the last year that individual reports are produced for each portfolio for presentation to the relevant scrutiny committee. In line with the revised budget scrutiny process followed for the 2019/20 budget, one combined 2019/20 General Fund outturn report covering all portfolios will be produced for scrutiny at Strategy and Resources Scrutiny Committee.

1.3 The outturn reports presented in this Committee cycle reflect the Executive Portfolios for which budgets were originally approved (which may have changed since, for example for any changes in Portfolio responsibilities). Therefore members of all committees have been asked to consider proposals to carry forward budgets and make their views known to the Executive Councillor for Finance and Resources, for consideration at Strategy and Resources Scrutiny Committee prior to recommendations to Council.

## 2. Recommendations

The Executive Councillor for Finance and Resources is recommended to seek approval from Council for:

- a) Carry forward requests totalling £923,000 revenue funding from 2018/19 to 2019/20, as detailed in **Appendix C**.
- b) Carry forward requests of £14,519k capital resources from 2018/19 to 2019/20 to fund rephased net capital spending, as detailed in **Appendix D**.

## 3. Background

### Revenue Outturn

3.1 The overall revenue budget outturn position for all Portfolios is given in the table below. Detail, by service grouping, is presented in **Appendix A**.

2017/18 £'000	General Fund Revenue Summary	2018/19 £'000	% Final Budget
19,681	Original Budget	19,943	87.2
914	Adjustment – Prior Year Carry Forwards	952	4.2
-	Adjustment – Service Restructure Costs	-	-
2,317	Adjustment – Earmarked Reserves	2,123	9.3
(60)	Adjustment – Capital Charges	253	1.1
-	Adjustment – Central & Support	86	0.4

	reallocations		
23	Other Adjustments	(508)	(2.2)
22,875	Final Budget	22,849	(100.0)
20,903	Outturn	21,555	94.3
<b>(1,972)</b>	<b>(Under) / Overspend for the year</b>	<b>(1,294)</b>	<b>(5.7)</b>
1,330	Carry Forward Requests	923	4.1
<b>(642)</b>	<b>Variation on committees</b>	<b>(371)</b>	<b>(1.6)</b>
(648)	Other variances (mainly earmarked reserves and retained business rates)	2,061	9.0
298	Capital expenditure financed from revenue	(476)	(2.1)
<b>(992)</b>	<b>Variance and increased use of General Fund Reserves</b>	<b>1,956</b>	<b>8.6</b>

3.2 **Appendix A** shows original and final budgets for the year (with the movements summarised in the above table) and compares the final budget with the outturn position for all Portfolios for 2018/19. The original revenue budget for 2018/19 was approved by the Council on 22 February 2018.

3.3 **Appendix B** provides explanations of the main variances.

3.4 **Appendix C** lists revenue carry forward requests.

### **Capital Outturn**

3.5 The overall capital budget outturn position for all Portfolios is given in the table below. **Appendix D** shows the outturn position by scheme and programme with explanations of variances.

<b>2017/18 £'000</b>	<b>General Fund Portfolio Capital Summary</b>	<b>2018/19 £'000</b>	<b>% Final Budget</b>
39,843	Final Budget	43,211	100.0
27,831	Outturn	28,325	65.6
<b>(12,012)</b>	<b>Variation - (Under)/Overspend for the year</b>	<b>(14,886)</b>	<b>(34.4)</b>
10,313	Rephasing Requests	14,518	33.6
<b>(1,699)</b>	<b>Variance</b>	<b>(368)</b>	<b>(0.8)</b>

<b>2017/18 £'000</b>	<b>HRA Capital Summary</b>	<b>2018/19 £'000</b>	<b>% Final Budget</b>
47,263	Original Budget	41,105	111.1
2,668	Adjustments (Re-phasing -prior year)	3,099	0.8
(25,905)	Other Adjustments	(7,205)	(0.19)
24,026	Final Budget	36,999	100.0
18,923	Outturn	31,687	85.6
<b>(5,103)</b>	<b>(Under)/Overspend for the year</b>	<b>(5,312)</b>	<b>(14.4)</b>
3,798	Re-phasing Requests	5,256	14.2
<b>(1,305)</b>	<b>(Under ) / Overspend</b>	<b>(56)</b>	<b>(0.2)</b>

## **General Fund**

- 3.6 The major reasons for variances and rephasing includes **Environmental Services and City Centre** £351k due to delays in the progress of the Shared ICT waste management system and £276k for the redevelopment of Silver Street Toilets, **Streets and Open Spaces** unspent budget for the Environmental Improvements Programme of £453k, **Planning Policy and Transport** transfer of budgets for the cycleways programme £397k, **Finance and Resources** Investment in Commercial Property Portfolio of £1,196k and Cromwell road development – equity loan to CIP of £1,113k and the local investment bond of £2,800, equity loan of £1,491 and development loan of £1,499 to CIP in relation to the Mill Road Development.

## **HRA**

- 3.7 Spending in the Housing Capital Investment Plan in 2018/19 was below that originally anticipated, with reduction in the budget, particularly for new build expenditure as part of the Medium Term Financial Strategy in September / October 2018.
- 3.8 At outturn, against the latest capital budget approved, underspending of £1,366,000 was evident in new build investment, with slippage of £1,466,000 identified. This related predominantly to delays in respect of re-development schemes at Colville Road, which now has approval and is proceeding and Campkin Road, which is subject to a report to this committee cycle. The schemes at Kingsway, Ventress Close and the 2015/16 garage sites have also suffered some delays.
- 3.9 Investment in the housing stock, in respect of decent homes and other capital activity was underspent by £3,396,000, with the need to defer £3,198,000 of investment into future years having been identified.
- 3.10 The capital expenditure relating to the acquisition of dwellings was greater than anticipated in 2018/19, with a delay in acquiring a dwelling from the County Council, the project to replace the Housing Management Information System will span multiple years and the allowance of £243,000 to meet inflation across all aspects of the programme was not allocated, as underspending across the programme meant that this was not necessary. It is requested that the funding for the new IT system and the inflation allowance is re-phased into 2019/20 to allow the authority to proceed and enter into contracts and affordable housing agreements that have been delayed.
- 3.11 Permission is sought to re-phase the use of £72,000 of Disabled Facilities Grant into 2019/20, and to recognise the deferral of assumed receipt of Devolution Grant (£135,000), where these will be used to finance re-phased capital expenditure identified.
- 3.12 Recognition also needs to be given to a reduced use of major repairs reserve as a funding source in 2018/19 (£262,000), with the need to recognise the deferred use of this in 2019/20 to finance re-phased capital expenditure.

## **4. Implications**

- 4.1 The net variance from the final budget (see above) on committees would result a decreased use of General Fund reserves of £1,294k. After revenue carry forwards of £923k this is £371k. After capital projects financed from revenue of (£476k) and net variances (mainly for earmarked reserves and retained business rates) the overall variance and increased use of General Fund Reserves is £1,956k.
- 4.2 A decision not to approve a carry forward request may impact on officers' ability to deliver the service or scheme in question and this could have financial, staffing, equality and poverty, environmental, procurement or community safety implications.

**(a) Financial Implications**

Any financial implications are included in the Appendices.

**(b) Staffing Implications**

Any staffing implications are included in the Appendices.

**(c) Equality and Poverty Implications**

Any equality and poverty implications are included in the Appendices.

**(d) Environmental Implications**

Any environmental implications are included in the Appendices.

**(e) Procurement Implications**

Any procurement implications are included in the Appendices.

**(f) Community Safety Implications**

Any community safety Implications are included in the Appendices.

**5. Consultation and communication considerations**

Public consultations are undertaken throughout the year and can be seen at:

## 6. Background papers

These background papers were used in the preparation of this report:

- Closedown Working Files 2018/19
- Directors' Variance Explanations – March 2019
- Budgetary Control Reports to 31 March 2019
- Capital Monitoring Reports – March 2019

## 7. Appendices

The following items, where applicable, are included for discussion:

Appendix	Proposal Type	Included
A	Revenue Summary for this portfolio	✓
B	Revenue Major Variances for this portfolio	✓
C	Carry Forward Requests for this portfolio	✓
D	Capital Summary for this portfolio	✓

## 8. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

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## Communities Portfolio / Environment &amp; Community Committee

## Revenue Budget 2018/19 – Major Variances from Final Revenue Budgets

Service Grouping	Reason for Variance	Amount	£	Contact
<b>Community Centres</b>	The Meadows Community Centre – The variance is partly due to an underspend on maintenance due to the future of centre being under discussion and as a result planned works have been put on hold (£14k). Also there has been an underspend on agency staff as agency unable to supply café staff when requested (£4k) and an over achievement on income (£23k)	(44,504)		Jackie Hanson
<b>Community Centres</b>	Clay Farm Community Centre - The delay in the opening of the medical centre at Clay Farm has meant that there has had to be an accounting adjustment to reflect the loss of rental income to the Council. This shows as a £200k underachievement of income, which is compensated by an equivalent underspend in the Finance General cost centre for a Minimum Revenue Provision Charge. Income and MRP charges are anticipated to commence in the 2nd quarter of 2019/20. Gas bill tariff is much higher than anticipated but has now been reviewed and a rebate is expected.	245,709		Sally Roden
<b>Community Development</b>	Community Development - Admin - The main underspend on this cost centre is because there was a full year budget for the post of Strategic Project Manager but it was not filled until August 18. There have been various other minor planned underspends in order to part cover the known additional costs around Cambridge Live.	(22,483)		Cathy Heath
<b>Sport &amp; Recreation</b>	Leisure Contract Management Fees - The underspend is predominantly on the leisure contract charges and is as a result of compounded interest on the budget line and a much lower CPI figure used to inflate the contract per year.	(35,136)		Ian Ross
<b>Sport &amp; Recreation</b>	Leisure Contract Client Costs – The underspend is made up of a variety of smaller underspends within the budget but are focussed on. A planned budgeted underspend to be carried forward to go towards the approved Abbey Pool Hall improvement project (circa £56K) There is an underspend in the Discretionary Rate Relief line of over £20K as recharges this year are much lower than previously budgeted for. The majority of Contract Variation sums have not been required, and a proportion of these form part of next years savings.	(117,021)		Ian Ross
<b>Culture &amp; Community</b>	Cultural Facilities Administration - Supplies and services are overspent as the result of unavoidable legal and financial fees in connection with Cambridge Live and the additional health and safety costs relating to City Events.	92,388		Jane Wilson
<b>Other</b>	Miscellaneous	(9,909)		-
		<b>109,044</b>		

## Environmental Services &amp; City Centre Portfolio / Environment &amp; Community Committee

## Revenue Budget 2018/19 – Major Variances from Final Revenue Budgets

Service Grouping	Reason for Variance	Amount	£	Contact
<b>Garage Services</b>	Fleet Management - Operational - Variance of £106K largely attributed to an increase in employee costs. There have been ongoing long-term health issues with two members of the team resulting in the use of agency staff accounting for approx. £60K of this variance plus there has been an increase in overtime work. Purchase of parts more than forecast but this is offset by increases in internal income.	106,500		David Cox
<b>Garage Services</b>	Garage- External Work – The variance is largely due to the income received from the other local authorities being lower than expected by £158k. All other contracts finished on or very near target forecast. Forecast income target for this cost centre for 2019/20 has been reduced by £110K in 19-20 as a result of reviewing the income forecast model for 18-19.	166,669		David Cox
<b>Environmental Health</b>	Out of Hours - There remains a vacant part time Out of Hours Noise Officer post. This has been the case since July 2018 and is pending until the completion of the CCC Out of Hours Review.	(22,434)		Clare Adelizzi
<b>Tourism &amp; City Centre Management</b>	Market Square Project - This project is to be delivered by consultants in two stages: 1 (Feasibility Study) and 2 (Concept Design). Work on Stage 1 commenced November, 2018 and is scheduled to be completed May, 2019. Work on Stage 2 will then commence and be completed by January, 2020. As a result of these scheduled completion dates, a carry forward request into 2019/20 has been made for the budget balance of £79,530.	(79,534)		Joel Carre
<b>Tourism &amp; City Centre Management</b>	Markets - Team has adopted a more pro-active, commercially approach to managing stall applications/ vacancies, which has resulted in the £10k over-achievement of income. The £30k underspend on salaries relates to a vacant Market Officer (1 FTE) post, following the promotion of the post-holder to the new Market and Street Trading Manager post in October 2018	(54,611)		Tim Jones
<b>Waste &amp; Recycling</b>	Waste Collection – The overall waste underspend totals £129,700 which equates to 5.2% of the total waste net budget.	(54,233)		Suzanne Hemingway
<b>Waste &amp; Recycling</b>	Waste Policy – see waste collection above	(64,714)		Suzanne Hemingway
<b>Tourism</b>	This relates to the Visit Cambridge and Beyond set up loan for which payment is no longer required. The charge has been removed from the balance sheet and charged back to the department	90,305		Caroline Ryba
<b>Other</b>	Miscellaneous	<b>(42,998)</b>		
		<b>(44,950)</b>		

## Streets &amp; Open Spaces Portfolio / Environment &amp; Community Committee

## Revenue Budget 2018/19 – Major Variances from Final Revenue Budgets

Service Grouping	Reason for Variance	Amount	£	Contact
<b>Bereavement Services</b>	City Cambridge Cemeteries - with careful budget monitoring we have maintained a positive operating position. We are closely monitoring budget spend at present and have held off on some of the non-essential maintenance of buildings and grounds. There is a reduction in memorialisation within the service due to the reduction in services.	(63,763)		Glyn Theobald
<b>Bereavement Services</b>	Cambridge Crematorium - The A14 will continue to have an effect on the cremation services until the end of the A14 project. The Funeral directors have been quiet throughout 2018. The Cam Valley crematorium opened in Feb 2018 and funeral directors from Duxford, Saffron Walden and Royston area have started to use Cam Valley. Confirmation that one firm is using this crematorium purely on the basis of traveling time meaning we have lost in the region of 240 funerals from them alone.	469,398		Glyn Theobald
<b>Bereavement Services</b>	Bereavement Services Central Costs - To maintain a positive operating position we are closely monitoring budget spend at present and are holding off on some of the none essential maintenance of buildings and grounds. We have successfully recruited in 2018 to fill the vacant positions within the administration team which is now completed. We are operating with a reduced operations team. The service recruitment will be undertaken in line with revenue performance monitoring.	(56,123)		Glyn Theobald
<b>Bereavement Services</b>	Transfer to Bereavement Services – This is the total underachievement for the service which is funded from the Bereavement Investment Fund. Reasons for the variance are included in the individual cost centres above.	(342,024)		Glyn Theobald
<b>Streets and Open Spaces</b>	Ground Maintenance - Direct - over achievement of income new build underspend on resource/salaries/as overspend on street cleaning underspend on supplies due to pursuing new suppliers underspend on transport due to less accidents and repairs	(50,937)		Paul Jones
<b>Streets and Open Spaces</b>	Streets & Open Spaces (Operations) - Indirect Costs – There has been an overspend in employee costs of £20k including £7k on agency staff. This was due to a number of front line staff on long term sickness absence and having to bring in agency operatives to carry on with the continuity of the operational services	24,652		Don Blair
<b>Streets and Open Spaces</b>	S&OS Community Engagement - Overspend due to Streets and Open Spaces Restructure and staffing changes and one off cost. Two FTE left and one FTE redeployed to alternative area within the council.	67,587		Wendy Johnston
<b>Open Space Management</b>	Open Space Asset Management - The introduction of charging at Lammas Land was delayed to allow the outcomes of the residents parking scheme for the Newnham area to be known to avoid parking displacement and impact on the local streets. Thus the £80k income from parking charges was not achieved. This plus additional miscellaneous expenditure of £53k was partly offset by an underspend on City wide environmental improvements funded from the University Arms ground rent of £112.5k with the balance over many different budgets. £50k of the £112.5k is requested to be carried over to 19-20.	48,322		Alistair Wilson

## Appendix B

Service Grouping	Reason for Variance	Amount	£	Contact
<b>Open Space Management</b>	Closed Churchyards - 9k underspend on Grounds Maintenance & 9k underspend on supplies. 18k underspend on War Memorial as this was not delivered due to inclement weather	(38,338)		Anthony French
<b>Open Space Management</b>	Lettings & Events on Open Spaces - Due to an error uploading the budget proposals in 2018/19 there is an additional 40k income budget showing. This will be corrected for 2019/20. 18k overspend on Grounds Maintenance 10k overspend on advertising & other small overspends across budget lines accounting for services on parks improvements to facilitate key events, i.e. permanent ice rink water supply installed.	70,414		Anthony French
<b>Open Space Management</b>	Play Maintenance - Due to workload pressures the proposal to develop Hazlewood and Molewood close play areas were not delivered by the end of the financial year resulting in an underspend in the maintenance of play area budget of £27k.	(24,911)		John Parrott
<b>Open Space Management</b>	Public Toilets - 102k overspend on the cleaning contract including 84k on programmed works. This is being investigated but payments have been made for cleaning at the Emmanuel toilets which are outside of the remit of the normal cleaning contract. Water for previous financial years invoices have come to light and have had to be paid in 2018-19 for which there was no budget. Also there has been 10K underachievement in toilet admission fees which has been offset by a 20k underspend on toilet supplies.	84,294		Anthony French
<b>Environmental Improvements</b>	Project Delivery (Salaried) - Overachievement of S106 cost recovery from project for salaried staff	(35,599)		Alistair Wilson
<b>Environmental Improvements</b>	Project Delivery (Cost Recovered) - Majority of staff officer hours incurred developing and delivering capital funded projects recharged to capital cost centres prior to 18/19 close-down. Income target has increased in recent years, along with time spent on corporate processes and administration, but the notional 10% ceiling for chargeable time costs identified in 2011 is still in effect. Target therefore now becoming unmanageable and unrealistic.	33,089		John Richards
<b>Head of Streets &amp; Open Spaces</b>	The variance is due to the release of commuted sums contributions to date for annual maintenance charges.	(404,677)		Joel Carre
<b>Other</b>	<b>Miscellaneous</b>	<b>(37,129)</b>		<b>-</b>
		<b>(255,745)</b>		

## Planning Policy &amp; Transport Portfolio / Planning &amp; Transport Committee

## Revenue Budget 2018/19 – Major Variances from Final Revenue Budgets

Service Grouping	Reason for Variance	Amount	£	Contact
Parking Services	Grand Arcade Car Park - Usage trends have been monitored and form an integral part of pricing strategy for the following year with the aim of managing demand and delivering budgetary expectations. Conscious of the stress on revenue budgets across service, expenditure has been tightly controlled to deliver a service wide balanced budget.*	79,761		Sean Cleary
Parking Services	Grafton Centre West Car Park – See Grand Arcade Car Park explanation above*	(70,493)		Sean Cleary
Parking Services	Grafton Centre East Car Park - See Grand Arcade Car Park explanation above*	(35,641)		Sean Cleary
Parking Services	Queen Anne Terrace Car Park - See Grand Arcade Car Park explanation above*	(101,608)		Sean Cleary
Parking Services	Parking Administration - The service has deliberately gapped a post as it forms an important part of the in-flow service review, this has driven the majority of this underspend. The remainder is a result of expenditure being tightly controlled to deliver a service wide balanced budget.	(73,184)		Sean Cleary
Transport Services	Public Transport Subsidy - Take up of service has been lower than expected.	(23,306)		Sharon Line
Transport Services	Taxicard Service - Usage of taxi card in year has been lower than predicted.	(63,247)		Sharon Line
Streets and Open Spaces	Flood Risk Management - 26k underachievement in income partly offset by 5k underspend on cleaning. There is £5k debtor for Hobsons Conduit Trust which is not included in the cost centre which will be raised in 2019/20.	21,885		Rachel Veysey
Shared Director of Planning and Economic Development	This is for staffing costs which will be transferred to support service trading balances.	75,423		Stephen Kelly
Greater Cambridge Planning Service	This is due to an income shortfall of £499k is the combined result of the impact of Brexit and that that many of the major schemes are beginning to fall in South Cambs rather than Cambridge City. It is recognised that income budgets need to be reviewed and reset. This shortfall is offset by an underspend due to vacant posts results from the long-standing difficulties in the recruitment and retention of professional planners. This is due to a recognised national shortage of professional planners and the issue is particularly acute in this part of the country. This also leads to the corresponding overspend on non-salary budgets due to the use of contractors to fill resource gaps where we can.	111,126		Stephen Kelly
Other	Miscellaneous	3,698		-
		(75,586)		

## General Fund Housing Portfolio / Housing Scrutiny Committee

### Revenue Budget 2018/19 - Major Variances from Final Revenue Budgets

Service Grouping	Reason for Variance	Amount £	Contact
<b>Housing Strategy, Home Aid, Housing Advice, General Fund and Other Housing</b>			
Housing Strategy	Underspending in Housing Strategy was due to a vacant Enabling / Development Officer role for a proportion of the year, which once filled, was done so on a shared basis with South Cambridgeshire District Council. A 7 hours per week vacancy in the Housing Strategy Manager post, held for funding research and government grant for community housing projects, was not required to be spent in-year, and has been removed from the base budget from 2019/20.	(48,254)	Helen Reed
Homelessness	Although the costs of bed and breakfast and emergency accommodation were lower than anticipated, this underspend was more than offset by under-recovery in respect of these costs from both housing benefit and the residents themselves.	22,878	James McWilliams
Choice Based Lettings (Revenue Running Costs)	The revenue running costs for the Sub-Regional Choice Based Lettings system were more than budgeted in 2018/19, due predominantly to the need to pay for 2017/18 services provided by South Cambridgeshire District Council, which were invoiced late and where accruals were not made in the accounts in 2017/18.	16,369	James McWilliams
Contributions to / from the HRA	The recharge from the HRA to the General Fund for the cost of upkeep to shared amenities was greater than budgeted in 2018/19, due to the cost of amenity street lighting and removal of fly tipping.	24,649	Julia Hovells
Housing Advice Service	Expenditure in the Housing Advice Service for 2018/19 was less than budgeted, predominantly due to a number of vacancies in the team. Although additional staff resource was employed to respond to the requirements of the new Homeless Reduction Act, which was fully funded using Flexible Homeless Support Grant, the base staffing structure was not fully occupied all year, due to a number of internal promotions and acting up arrangements, all of which left vacant posts between appointments.	(62,799)	James McWilliams
Other		(16,318)	
<b>Total</b>		<b>(63,475)</b>	

## General Fund Housing Portfolio / Housing Scrutiny Committee

### Revenue Budget 2018/19 - Major Variances from Final Revenue Budgets

Service Grouping	Reason for Variance	Amount £	Contact
<b>Environment - Environmental Health</b>			
Energy Officer / Miscellaneous Housing Licensing	There was a £10,000 underspend in advertising costs in respect of energy related activity, coupled with a significant over-achievement in miscellaneous housing licensing fee income in 2018/19.	(81,451)	Jo Dicks
Other		(3,923)	
<b>Total</b>		<b>(85,374)</b>	
<b>Total for Housing Portfolio</b>		<b>(148,849)</b>	

## Finance &amp; Resources Portfolio / Strategy &amp; Resources Committee

## Revenue Budget 2018/19 – Major Variances from Final Revenue Budgets

Service Grouping	Reason for Variance	Amount	£	Contact
<b>Sustainable City</b>	<p>Sustainability Grants - The variance of £20,110 was due to:</p> <p>1. The budget for Sustainable City Grants to local environmental groups not being fully allocated during 2018/19. This was due to insufficient bids meeting the criteria for the fund.</p> <p>2. The budget for Sustainability Partnership Grants not being allocated. A grant to the Travel for Cambridgeshire partnership is no longer required, as TfC have moved to a model of charging employers for their services and no longer seek grant funding from local authorities. The grant to the Biodiversity Partnership was also not required.</p>	(20,110)		David Kidston
<b>Customer Service Centre</b>	<p>Customer Access Strategy - Customer Service Centre - Overall underspend on the cost centre is £33k. This consists of net underspend on staff of £30k, due to staff vacancies. Over the course of the year we have had significant gaps in our establishment whilst we recruited new employees. Our turnover this year has been high with over 10 staff promoted to new roles within and outside the authority.</p> <p>ICT expenses total £50k, however £27k out of that is expenditure that has been reimbursed by 3CICT, therefore overall the ICT budget is overspent by £3k.</p> <p>Underspend on conference expenses, uniform costs and contract charges total £6k. In total, the cost centre net underspend is at £33k at year end.</p>	(33,302)		Jonathan James
<b>Customer Service Centre</b>	<p>Cashiers - The overspend in the cashiers budget was due to software and hardware upgrades. These upgrades were required to ensure our payment software would be supported and that our payment hardware meets PCI compliance.</p>	28,929		Jonathan James
<b>Corporate Business</b>	<p>Corporate Business Support – Employees- £43K underspend as a result of vacant posts and flexible working requests.</p> <p>Supplies and services: £22.5k underspend across various codes including Maintenance of Equipment and Furniture, Printing, Conferences and Membership &amp; Subscriptions.</p> <p>Balance is various: Small underspends across a range of codes.</p>	(73,734)		Sharon Line
<b>IT Contract Management</b>	<p>IT Contract Costs - Underspend of £226k made up as follows - Digital team staffing underspend due to vacancies -16k , overstated 17/18 creditor -£51k , project budgets outside the control of 3ICT -£76k Phased savings -£83k.</p>	(226,693)		Fiona Bryant
<b>Admin Buildings</b>	<p>Hobson House - Hobson House was vacated in summer 2018 and is no longer in CCC possession resulting in utility and other budgets set but no longer required. However, These budgets would need to be utilised to fund security costs and repairs to Cowley Road Compound in 2019/2020.</p>	(37,397)		Will Barfield
<b>Admin Buildings</b>	<p>130 Cowley Road – The underspend is mainly unspent cleaning contract charges. The budget was based on contractor's estimates for Mill Road as their intention was to charge the same amount although 130 Cowley Rd. is a much smaller site. The contract costs were in dispute at the time budgets were set. A manual creditor has been set up to cover outstanding 18/19 invoices although there has been an ongoing issue with the cleaning rates and continuing discussions about the pricing</p>	(28,033)		Will Barfield

## Appendix B

Service Grouping	Reason for Variance	Amount	£	Contact
	difference between 130 and the Mill road depot rates.			
<b>Admin Buildings</b>	Cowley Road Compound – There has been an overspend of £52k on security of the premises due to the introduction of 24 hour guarding in July 2018 Previously internal staff carried out reception / security functions during the day at the Mill Road Depot site. The budget will need to be increased for 19/20 since no changes to security cover is planned at present. The additional spend relates to unexpected/ unplanned works at the depot when setting up the new site. There were many gaps in provision for works that came up on a day to day basis that were not highlighted during design and set up stage.	79,477		Will Barfield
<b>Finance General</b>	Finance General - Capital financing £247k underspend offsets a £200k over spend in cost centre 1050 due to delayed income from Clay Farm.  Interest receivable reflects lower cash balances and lower interest rates as identified in the 2019/20 Budget report. (£250k growth approved going forward)  Supplies and services includes local discounts for council tax	(24,715)		Ken Trotter
<b>Accountancy &amp; Support Services</b>	Accountancy and Support Services - A small underspend of 2% of net controllable spend has been achieved overall. This masks a significant underspend on permanent staff balanced by high agency staff costs, reflecting a number of key vacancies that have been covered on a temporary basis. The higher costs of agency staff have been mitigated by controlling spend on supplies and services.	(38,707)		Caroline Ryba
<b>Internal Audit</b>	Audit - The main factor contributing to the reported underspend is staff vacancies. These vacancies have been partly covered by agency staff in year to ensure delivery of the internal audit service.	(43,690)		Jonathan Tully
<b>Human Resources</b>	Human Resources Operations (Staff-General) - One vacant post now deleted; funding from this post used in year for temporary role. Second post partially vacant in year. Cost centre also includes saving for 2019/20 of £4.5k and underspend in year across cost centre.	(28,219)		Deborah Simpson
<b>Human Resources</b>	Human Resources - Organisational Development - Underspend relates to management development programme (£45k), now procured and commenced. Carry forward request for part of the underspend of £15.5k, to continue the programme in 2019/20. Balance is underspends across the cost centre.	(53,867)		Deborah Simpson
<b>Legal Services</b>	Legal - 3C Legal Practice at the year-end is able to report a surplus of -£200k. This is made up of a staffing underspend including mileage allowances of -£255k offset by tightly managed use of Locum staff cover (overspend £151k). Consultancy Fees and Conference expenditure underspend is -£27k. The Practice has exceeded its income target for the financial year by -£69k.  The surplus of £200k is distributed between partners as follows - Cambridge City Council £108k, South Cambs, £55k and Huntingdon £37k.	(110,208)		Tom Lewis
<b>Property Services - Other</b>	Property Services - The underspend is mainly due to the progress of completion of feasibility studies (primarily Office Accommodation Strategy Phase 3). A carry forward of budget of £69.6k is requested in order that the feasibility studies can be completed in the 2019/20 financial year. Feasibility studies continue to be progressed and purchase order commitments have been raised.	(69,583)		Dave Prinsep
<b>Property Services</b>	Lion Yard - South End - The variance is primarily due to an increase in the minimum basic ground rent and a prior year geared ground rent receipt.	(112,635)		Philip Doggett

## Appendix B

Service Grouping	Reason for Variance	Amount	£	Contact
<b>Property Services</b>	Other Commercial Properties - The variance is primarily due to a one-off non-refundable deposit of -£140k.	(155,479)		Philip Doggett
<b>Property Services</b>	Other Industrial Properties - The variance is primarily due to an over achievement of rental income from geared ground rents where the Council receives a proportion of income generated by property but managed by others.	(26,072)		Philip Doggett
<b>Revenues and Benefits</b>	Local Taxation - The variance is primarily due to higher than budgeted Local Taxation fee income (mainly court costs income) - £44k and a one-off residual Council Tax Benefit receipt of £19k.	(62,971)		Kevin Jay
<b>Other</b>	Miscellaneous	(51,548)		-
		(1,088,557)		

## Strategy &amp; External Partnerships Portfolio/ Strategy &amp; Resources Committee

## Revenue Budget 2018/19 – Major Variances from Final Revenue Budgets

Service Grouping	Reason for Variance	Amount	£	Contact
<b>Corporate Strategy</b>	<p>Corporate Policy - The variance (£66,529) is primarily due to an underspend of £56k on salaries. This is due to a combination of vacancies in the Corporate Project Manager, Senior Data Scientist and Digital Inclusion Officer posts for a significant proportion of the year, and a reduction in the Strategy and Partnerships Manager's working hours.</p> <p>The remaining underspend is a result of :</p> <ol style="list-style-type: none"> <li>1. Underspend on surveys due to the budget consultation being delivered in house rather than via an external market research agency</li> <li>2. Smaller underspends on other elements of the budget e.g. maintenance of equipment, events and interpretation services</li> </ol>	(66,529)		David Kidston
<b>Democratic Services</b>	Elections – Election costs from May 2018 were overspent: increased staffing and polling station rental costs, which were necessary expenditure to run the poll. A by-election outside of the scheduled polls also contributed to the overspend in 2018/19.	54,801		Vicky Breeding
<b>Democratic Services</b>	Committee Management - Underspend on salaries due to flexible retirement.	(34,714)		Gary Clift
<b>Transformation Programme</b>	<p>Programme Office - A carry forward request of £240K has been requested for approval</p> <p>The carry forward request is to provide the capacity for delivering transformation projects that are currently in progress or which will now be delivered later than originally planned. The approved transformation budget bid for 2019/20 as part of BSR 2018 was based on the assumption that an underspend from the programme 2018/19 would be carried forward.</p> <p>The carry forward request is made up of the following</p> <p>Redundancy provision - not called upon as much as forecast, as staff have been redeployed where possible C/F to provide provision in 2019/20</p> <p>Project Management and SMART Working Training – contracted delivered training will now not be completed until Q2 of 2019/20</p> <p>Project Management System Implementation contractually committed implementation did not complete in 2018/19 – expected to be completed by October 2019.</p> <p>Transformation funded projects that are WIP and were not completed in 2018/19</p> <p>Unallocated provision for transformation projects not used but required to support the development of new business cases for transformation and provide for in-year flexibility in 2019/20</p> <p>Contribution towards share services programme implementation costs – not completed in 2018/19– shared planning.</p>	(338,839)		Paul Boucher
<b>Strategic Director 1</b>	Cambridge Northern Fringe East (CNFE) - More detailed information required on the HIF project and AAP has been deferred into 19/20. A carry forward request for £364,710 has been submitted.	(366,518)		Fiona Bryant
<b>Strategic Director</b>	Strategic Director #2 - There is an overspend on the cost centre	20,712		Suzanne

## Appendix B

Service Grouping	Reason for Variance	Amount	£	Contact
<b>2</b>	partly due to training expenditure of £11k that was not budgeted for plus a variance of £17k which relates to salary costs. An employee transferred to a role in this cost centre but the relevant budget has remained in the cost centre of their previous role. This has partly been offset by an underspend on supplies and services.			Hemingway
<b>Facilities &amp; Other Management</b>	Emergency Planning - The budget for emergency planning consultancy contains a contingency to assist with emergency planning for major incidents, during this year not it was not fully required. There was an overachievement in the income for the services provided externally	(21,404)		Lynn Thomas
<b>Central Costs</b>	Central Provisions to be Allocated – £254k relates to the support services review shortfall and the rest from unallocated balances which are offset by variances within services so are overall net nil to the Council.	726,398		Karen Whyatt
<b>Central Costs</b>	Support Services Trading Balances – Variances on this cost centre are offset within services so are overall net nil to the Council.	218,490		Richard Wesbroom
<b>Head of Finance - Holding/Suspense Accounts</b>	Pensions Costs Recharged - Adjustments to this cost centre are made at the very end of closedown. These have now been actioned and this cost centre shows a minor underspend of £3k.	(40,631)		Karen Whyatt
	Miscellaneous	(29,542)		-
		270,066		

**Communities Portfolio / Environment & Community Scrutiny Committee****Revenue Budget 2018/19 - Carry Forward Requests**

Request to Carry Forward Budgets from 2018/19 into 2019/20

<b>Item</b>	<b>Reason for Carry Forward Request</b>	<b>Amount £</b>	<b>Contact</b>
1	Abbey Pool Planned Maintenance - Refurbishment of changing rooms whilst other planned improvement works are being carried out	56,000	Ian Ross
	<b>Total Carry Forward Requests for Communities Portfolio</b>	<b>56,000</b>	

**Environmental Services & City Centre Portfolio / Environment & Community  
Scrutiny Committee****Revenue Budget 2018/19 - Carry Forward Requests**

Request to Carry Forward Budgets from 2018/19 into 2019/20

<b>Item</b>	<b>Reason for Carry Forward Request</b>	<b>Amount £</b>	<b>Contact</b>
1	Market Square Project - Feasibility study to be completed in 2019/20 with will inform a business case for concept and developed design.	79,530	Sarah French
	<b>Total Carry Forward Requests for Environmental Services &amp; City Centre Portfolio</b>	<b>79,530</b>	

**Streets & Open Spaces Portfolio / Environment & Community Scrutiny  
Committee****Revenue Budget 2018/19 - Carry Forward Requests**

Request to Carry Forward Budgets from 2018/19 into 2019/20

<b>Item</b>	<b>Reason for Carry Forward Request</b>	<b>Amount £</b>	<b>Contact</b>
1	Open Spaces asset management - City wide environmental improvements funded from the University Arms ground rent re-profiled as part of a programme review	50,000	Alistair Wilson
	<b>Total Carry Forward Requests for Streets &amp; Open Spaces Portfolio</b>	<b>50,000</b>	

**Planning Policy & Transport Portfolio / Planning & Transport Scrutiny  
Committee**

**Revenue Budget 2018/19 - Carry Forward Requests**

Request to Carry Forward Budgets from 2018/19 into 2019/20

Item	Reason for Carry Forward Request	Amount £	Contact
1	No Carry forwards are requested for this portfolio		
	<b>Total Carry Forward Requests for Planning Policy &amp; Transport Portfolio</b>		

**General Fund Housing Portfolio / Housing Committee****Revenue Budget 2018/19 - Carry Forward Requests**

Request to Carry Forward Budgets from 2018/19 into 2019/20 and future years

Item		Request £	Contact
1	<b>Housing General Fund</b>  No carry forward requests	0	
2	<b>Environment - Environmental Health</b>  No carry forward requests	0	
	<b>Total Carry Forward Requests for General Fund Housing Portfolio</b>	<b>0</b>	

## Finance & Resources Portfolio / Strategy & Transformation Scrutiny Committee

### Revenue Budget 2018/19 - Carry Forward Requests

Request to Carry Forward Budgets from 2018/19 into 2019/20

Item	Reason for Carry Forward Request	Amount £	Contact
1	Property Services – feasibility studies - Accommodation reviews and potential acquisition of Investment properties.	69,580	Dave Prinsep
2	Management Development Programme - Programme set up and development is now complete and the balance of the funding is to run the programme throughout 2019/20	15,500	Deborah Simpson
	<b>Total Carry Forward Requests for Finance &amp; Resources Portfolio</b>	<b>85,080</b>	

## Strategy & External Partnerships Portfolio / Strategy & Transformation Scrutiny Committee

### Revenue Budget 2018/19 - Carry Forward Requests

Request to Carry Forward Budgets from 2018/19 into 2019/20

Item	Reason for Carry Forward Request	Amount £	Contact
1	Cambridge Northern Fringe East - HIF funding awarded 1st quarter 2019 and set up costs for the project will be funded by this carry forward	346,710	Fiona Bryant
2	Transformation projects - Completion of a 2 year project including introduction of improved project management SMART working and enhanced shared planning services.	240,000	Paul Boucher
3	Feasibility Studies - Projects have been re-examined as part of a re-profiling exercise and funding is required for current works in progress	56,420	Caroline Ryba
4	Asylum Seeker advice - 2 year project due to complete in the 1st half of 2019/20	8,500	Lynda Kilkelly
	<b>Total Carry Forward Requests for Strategy &amp; Transformation Portfolio</b>	<b>651,630</b>	

Appendix D - Overview

Overview (Committees and Housing Capital Investment Plan)/Strategy & Resources Scrutiny Committee

Capital Budget 2018/19 - Outturn

Check

Committee	Original Budget 2018/19 £000	Final Budget 2018/19 £000	Outturn £000	Variance £000	Rephase £000	Over / (Under) Spend £000
<b>Environment &amp; Community Committee</b>						
Communities Portfolio	50	1,026	740	(286)	284	(2)
Environmental Services & City Centre Portfolio	1,927	3,042	1,865	(1,177)	960	(217)
Streets & Open Spaces Portfolio	476	2,520	1,286	(1,234)	1,206	(28)
<b>Environment &amp; Community Committee Total</b>	<b>2,453</b>	<b>6,588</b>	<b>3,891</b>	<b>(2,697)</b>	<b>2,450</b>	<b>(247)</b>
<b>Housing Committee</b>						
Housing (GF) Portfolio	17,366	17,366	17,166	(200)	200	0
<b>Housing Committee Total</b>	<b>17,366</b>	<b>17,366</b>	<b>17,166</b>	<b>(200)</b>	<b>200</b>	<b>0</b>
<b>Planning &amp; Transport Committee</b>						
Planning Policy & Transport Portfolio	265	1,807	604	(1,203)	995	(208)
<b>Planning &amp; Transport Committee Total</b>	<b>265</b>	<b>1,807</b>	<b>604</b>	<b>(1,203)</b>	<b>995</b>	<b>(208)</b>
<b>Strategy &amp; Resources Committee</b>						
Finance & Resources Portfolio	4,862	16,512	6,163	(10,349)	10,436	87
Strategy & Transformation Portfolio	6,281	938	501	(437)	437	0
<b>Strategy &amp; Resources Committee Total</b>	<b>11,143</b>	<b>17,450</b>	<b>6,664</b>	<b>(10,786)</b>	<b>10,873</b>	<b>87</b>
<b>Total Committees</b>	<b>31,227</b>	<b>43,211</b>	<b>28,325</b>	<b>(14,886)</b>	<b>14,518</b>	<b>(368)</b>
Housing (GF) Portfolio	803	848	785	(63)	72	9
Housing (HRA) Portfolio	40,302	36,151	30,902	(5,249)	5,184	(65)
<b>Total for Housing Capital Investment Programme</b>	<b>41,105</b>	<b>36,999</b>	<b>31,687</b>	<b>(5,312)</b>	<b>5,256</b>	<b>(56)</b>
<b>Total Capital Plan</b>	<b>72,332</b>	<b>80,210</b>	<b>60,012</b>	<b>(20,198)</b>	<b>19,774</b>	<b>(424)</b>

Changes between original and final budgets may be made to reflect: and are detailed and approved:

- rephased capital spend from the previous financial year
- rephased capital spend into future financial periods
- approval of new capital programmes and projects
- in the June/July committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium-Term Financial Strategy, MTFS)
- in the January committee cycle (as part of the Budget-Setting Report, BSR)
- via technical adjustments/virements throughout the year

Capital Budget 2018/19 - Outturn

Capital Ref	Description	Lead Officer	Original Budget 2018/19 £'000's	Final Budget 2018/19 £'000's	Outturn 2018/19 £'000's	Variance - Outturn compared to Final Budget £'000's	Rephase Spend 2019/20 £'000's	Over / (Under) Spend £'000's	Variance Explanation
100039 - PR031g	Milton Rd Library community meeting space (S106)	Jackie Hanson	50	100	0	(100)	100	0	Grant agreement is with the County Council for signature. Project delayed as asbestos discovered and a rephase of the budget is requested. Project completion on target for 2019-20.
100062 - PR034n	Cambridge Gymnastics Academy grant for warehouse	Ian Ross	0	65	65	0	0	0	Project complete & open to the public
100063 - PR041g	Netherhall School: supplementary grant for gym	Ian Ross	0	236	180	(56)	56	0	Building works are completed but rephasing of the underspend of the budget is requested for purchase of gym equipment ready for a late May opening.
100090 - PR041a	Grant for refurbishment of Memorial Hall	Jackie Hanson	0	150	150	0	0	0	Project completed October 2018. Official opening after the elections 2019.
100099 - PR031n	Grant for 4 tennis courts at North Cambridge	Ian Ross	0	125	125	0	0	0	Project complete & open to the public
100108 - PR041b	Grant to Cambridge Gymnastics Academy	Ian Ross	0	75	75	0	0	0	Project complete & open to the public
100124	Reilly Way play area improvements (S106)	Alistair Wilson	0	5	0	(5)	0	(5)	Project complete
100128 - PR033r	Improvements to Histon Road Rec Ground football area (S106)	Ian Ross	0	31	34	3	0	3	Project complete & open to the public
100131 - PR030p	Outdoor fitness equipment near astroturf pitch	Ian Ross	0	42	41	(1)	1	0	Retention sums due to be paid in 19/20 to complete this project
100239 - SC681	Abbey astroturf floodlighting (S106)	Ian Ross	0	66	66	0	0	0	Project complete & open to the public
100244 - PR042a	St Clement's Church community grant (S106)	Jackie Hanson	0	30	0	(30)	30	0	Delays due to Anglia Water complex requirements
100245 - PR042b	Museum of Technology meeting space community grant (S106)	Jackie Hanson	0	31	29	(2)	2	0	Main project is complete. The remaining funding it to be spent on equipment.
100246 - PR042c	Grant for Netherhall School meeting space (S106)	Jackie Hanson	0	24	0	(24)	24	0	Work being completed over the school summer holidays.
100247 - PR042d	Romsey Mill community facility grant (S106)	Jackie Hanson	0	21	0	(21)	21	0	This is on target for a completion date of March 2020. This is part of a larger project and being undertaken in modules.
100248 - PR042e	Grant for Arbury Community Centre:	Jackie Hanson	0	25	50	25	(25)	0	Project complete. Original budget was split equally between 18-19 and 19-20. All £50k budget spent in 18-19 and a rephase of the 19-20 budget is requested to be moved back to 18-19.
<b>Total Projects</b>			50	1,026	815	(211)	209	(2)	
100022 - PV564	Clay Farm Community Centre -Phase 2 (Construction)	Ian Ross	0	0	(75)	(75)	75	0	Snagging list and defects works are currently being rectified and awaiting sign off in May 2019, this will allow for the last 2.5% of the build retention monies to be released. There are LADs (liquidated and ascertained damages) being held that are currently being paid out to partners. Settlement of accounts for the Capital build are still being concluded.
<b>Total Provisions</b>			0	0	(75)	(75)	75	0	
<b>Total</b>			50	1,026	740	(286)	284	(2)	

Changes between original and final budgets may be made to reflect:

- rephased capital spend from the previous financial year
- rephased capital spend into future financial periods
- approval of new capital programmes and projects

and are detailed and approved:

- in the June/July committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium-Term Financial Strategy, MTFS)
- in the January committee cycle (as part of the Budget-Setting Report, BSR)

Capital Budget 2018/19 - Outturn

Capital Ref	Description	Lead Officer	Original Budget 2018/19 £'000's	Final Budget 2018/19 £'000's	Outturn 2018/19 £'000's	Variance - Outturn compared to Final Budget £'000's	Rephase Spend 2019/20 £'000's	Over / (Under) Spend £'000's	Variance Explanation
100023 - PR035	Waste & Recycling Bins - New Developments (S106)	Trevor Nicoll	100	284	119	(165)	165	0	The actual purchase of bins for new developments have not matched the original expected phasing. A review of the remaining S106 funds and when they are likely to be spent will be done in 19/20 and any budget implications will be included in the 20/21 budget papers
100171 - PR017	Vehicle Replacement Programme	David Cox	1,091	1,781	1,421	(360)	168	(192)	The underspend is due to the reduced cost of vehicles purchased plus the decision not to replace some vehicles. Rephase of the budget of £168k is requested for vehicles for which the purchase has been delayed.
<b>Total Programmes</b>			1,191	2,065	1,540	(525)	333	(192)	
100152 - SC636	Management of waste compound - vehicle	Don Blair	0	165	138	(27)	0	(27)	Project complete
100200 - SC654	Redevelopment of Silver Street Toilets	John Richards	283	315	39	(276)	276	0	Detailed design of replacement/ refurbished public toilets completed with planning application is imminent. Target build Q4 2019/20. Re-phasing of un-spent sums requested.
100207 - SC673	Roller brake tester for Waterbeach garage	David Cox	0	26	28	2	0	2	Project closed
100220 - SC651	Shared ICT waste management software	Joel Carre	453	453	102	(351)	351	0	Stage 2 (street cleansing) scheduled to 'go live' July, 2019, but only for 'back end' function, i.e.. S&OS, CSC and other service teams able to input service requests/ issues reports direct to frontline staff, but without public self-serve element. Not able to 'go live' with 'end to end' functionality (i.e.. public self-serve), until tested by 3C ICT Digital team, who are currently under-resourced. Currently working with 3C ICT to agree front end testing sprints timetable with Digital team and have offered some Yotta capital project budget enable them to recruit to provide additional capacity. Based on above, anticipate 'go live' for end to end digital service for the selected street cleansing core services by Sept, 2019, latest. Remaining street cleansing services will then be added by City (using staff trained by Yotta as part of contract) in accordance with phased programme (to be defined), as capacity allows. Phase 3 (Grounds Maintenance) will commence in September and is likely to 'go live' on same basis (i.e.. a targeted selection of core services) by March, 2020, at the latest – sooner, if 3C ICT can invest in necessary Digital Team capacity.
100263 - SC695	Waterbeach solar panels	Suzanne Hemingway	0	18	18	(0)	0	(0)	Project complete
<b>Total Projects</b>			736	977	325	(652)	627	(25)	
<b>Total</b>			1,927	3,042	1,865	(1,177)	960	(217)	

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- rephased capital spend from the previous financial year
- rephased capital spend into future financial periods
- approval of new capital programmes and projects

and are detailed and approved:

- in the June/July committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium-Term Financial Strategy, MTFS)
- in the January committee cycle (as part of the Budget-Setting Report, BSR)

## Capital Budget 2018/19 - Outturn

Capital Ref	Description	Lead Officer	Original Budget 2018/19 £'000's	Final Budget 2018/19 £'000's	Outturn 2018/19 £'000's	Variance - Outturn compared to Final Budget £'000's	Rephase Spend 2019/20 £'000's	Over / (Under) Spend £'000's	Variance Explanation
100001 - PR010a	Environmental Improvements Programme - North Area	John Richards	50	140	52	(88)	88	0	Delivery of the annual rolling programme of Environmental Improvements has been challenging for some years, with various reviews of effectiveness and efficiency undertaken. A new programme, for the period 2019-21, was agreed by the Exec Cllr S&OS following Scrutiny on 21 March 2019. This will be funded through re-phasing of un-committed sums in 2019/20 (requested) plus a further capital allocation in 2020/21.
100002 - PR010b	Environmental Improvements Programme - South Area	John Richards	36	126	32	(94)	94	0	Delivery of the annual rolling programme of Environmental Improvements has been challenging for some years, with various reviews of effectiveness and efficiency undertaken. A new programme, for the period 2019-21, was agreed by the Exec Cllr S&OS following Scrutiny on 21 March 2019. This will be funded through re-phasing of un-committed sums in 2019/20 (requested) plus a further capital allocation in 2020/21.
100003 - PR010c	Environmental Improvements Programme - West/Central Area	John Richards	36	147	6	(141)	141	0	Delivery of the annual rolling programme of Environmental Improvements has been challenging for some years, with various reviews of effectiveness and efficiency undertaken. A new programme, for the period 2019-21, was agreed by the Exec Cllr S&OS following Scrutiny on 21 March 2019. This will be funded through re-phasing of un-committed sums in 2019/20 (requested) plus a further capital allocation in 2020/21.
100004 - PR010d	Environmental Improvements Programme - East Area	John Richards	48	169	39	(130)	130	0	Delivery of the annual rolling programme of Environmental Improvements has been challenging for some years, with various reviews of effectiveness and efficiency undertaken. A new programme, for the period 2019-21, was agreed by the Exec Cllr S&OS following Scrutiny on 21 March 2019. This will be funded through re-phasing of un-committed sums in 2019/20 (requested) plus a further capital allocation in 2020/21.
<b>Total Programmes</b>			170	582	129	(453)	453	0	
100006 - SC648	Local Centres Improvement Programme - Arbury Court	John Richards	141	138	148	10	0	10	Project is substantially complete but 12 month retention payment is due July 2019 for around £5k. The project will overspend but within permitted tolerance.
100018 - SC548	Southern Connections Public Art Commission (S106)	Alistair Wilson	21	17	4	(13)	13	0	The project is significantly behind its originally anticipated programme due to a number of factors out-of the Council's control and is being re-scoped to ensure it can be delivered within budget and with realistic resources
100028 - PR034d	Public Art - 150th and 400th Anniversary	Nadine Black	0	12	16	4	0	4	Project is complete
100033 - PR037	Local Centres Improvement Programme	John Richards	0	7	0	(7)	7	0	Initial programme feasibility budget to develop 3 centre programme. 2 projects (Cherry Hinton High St. and Arbury Ct.) now delivered. Further remaining identified aspiration to effect improvement at Mitcham's Corner informed by SPD, and led by Urban Design Team. Provisional target dates only. Re-phasing of remaining funds requested.
100035 - PR030h	Romsey 'town square' public realm improvements	John Richards	0	130	81	(49)	49	0	Project substantially completed but some further costs expected during 2019/20 - 12 month retention payment due Dec 2019 plus a decorative addition to the public realm work recognising local history requested by local Ward Councillors. Re-phasing of un-spent funds requested.
100036 - PR030e	Cavendish Rd (Mill Rd end) improvements: seating & paving	John Richards	0	13	26	13	0	13	Project substantially completed but some further costs expected to deal with remedial and additional works, and 12 month retention payment. This is the S106 funded element, there being additional contribution from 100004 EIP East.
100080 - PR040i	Public art grant - History Trails (S106)	Nadine Black	0	5	5	0	0	0	Project Complete

100086 - PR040o	Public art grant - 'The place where we stand'	Nadine Black	0	3	3	0	0	0	0	Project Complete
100088 - SC615	Cherry Hinton Grounds improvements Phase 2 (S106)	Alistair Wilson	0	160	111	(49)	49	0	0	The master plan for the project has been revised and extensive work to ensure that the final spend is aligned with the plan and the friends group which has taken longer than anticipated. The scheme is expected to be complete in December 2019.
100093 - PR042b	Mill Road cemetery access and main footpath	Alistair Wilson	0	175	133	(42)	0	(42)	0	Works complete. Small retention held. out-turn likely to be less than budget, expect some £15-20k re-phasing will be needed to close out project in 2019-20 (not £42k).
100104 - PR033m	Benches on Carisbrooke Road green and next to Coton footpath	Alistair Wilson	0	1	0	(1)	0	(1)	0	Complete Close
100105 - SC633	Reinforcing grass edges along paths across Parker's	Dugald Peebles	0	140	5	(135)	135	0	0	Tenderer selected and contract documents completed. Works programmed to start in June 2019.
100107 - PR033q	Additional play equipment, benches and landscaping at Christ	Alistair Wilson	0	1	0	(1)	0	(1)	0	Complete Close
100122 - PR032s	Footbridge across Hobson's Brook at Accordia development	Alistair Wilson	0	8	10	2	(2)	0	0	Tenderer selected. Detailed design completed. Planning to discharge conditions. The overspend in 2018-19 to be rephased and met by the £52k budget in 19-20
100123 - PR032q	Upgrade Nightingale Avenue play area (S106)	Alistair Wilson	0	24	27	3	0	3	0	There have been issues of coding of invoices between this and 100204 Nuns Way scheme. Both schemes are complete and in total there is an underspend of £24k
100147 - SC670	Lammas Land car parking infrastructure	Anthony French	30	27	0	(27)	27	0	0	Remaining budget to be spent in May/June working towards a July delivery.
100154 - SC644	Acquisition of land adjacent to Huntingdon Road Crematorium	Glyn Theobald	0	58	12	(46)	46	0	0	The majority of the remaining budget is for landscaping of the land. This can only be done in the Autumn so there is a request for rephasing of the budget to 19/20.
100182 - PR040x	Public Art Grant for Oblique Arts	Nadine Black	0	3	3	0	0	0	0	Project Complete
100183 - PR040y	Public Art Grant - Rhyme, Rhythm & Railways	Nadine Black	0	5	5	0	0	0	0	Project Complete
100184 - PR040w	Public Art Grant for Menagerie Theatre Company	Nadine Black	4	11	10	(1)	0	(1)	0	Project complete
100185 - PR040v	Public art grant for Pink Festival Group	Nadine Black	0	7	8	1	0	1	0	Phase 1 of the project is complete
100187 - PR033s	Histon Rd Rec play area: paths, surfacing & landscaping	Alistair Wilson	0	12	11	(1)	1	0	0	Awaiting final payments. Project will be complete by 31/3/20
100188 - PR040s	Public art grant for Kettle's Yard - Antony Gormley	Nadine Black	0	10	5	(5)	5	0	0	Project complete and evaluation documents recently submitted. Final payment will be submitted in the near future.
100196 - SC661	Adaptions to Riverside Railings	Alistair Wilson	100	100	63	(37)	37	0	0	Detailed design completed and pontoons have been fabricated. Cam Conservators licences required before the start of site works.
100199 - PR040u	Public art grant for University of Cambridge Primary School	Nadine Black	10	15	15	0	0	0	0	Project complete
100203 - PR042g	To the River - artist in residence (S106)	Nadine Black	0	117	32	(85)	85	0	0	Concept design currently being developed. The approved budget of £117k was for two years spend. It is requested that the underspend is rephased to 19-20 to complete the project.
100204 - PR031s	Nun's Way Rec Ground - mini climbing dome (S106)	Alistair Wilson	0	27	0	(27)	0	(27)	0	There have been issues of coding of invoices between this and 100123 Nightingale Avenue scheme. Both schemes are complete and in total there is an underspend of £24k
100208 - PR040t	Public Art Grant for Cambridge Live - Colours	Nadine Black	0	8	5	(3)	3	0	0	Project complete and evaluation documents submitted. Final payments will be made in 19-20 and therefore a request to rephase the unspent budget is made.
100209 - SC675	Bateman Street tree replacement	John Richards	0	30	13	(17)	17	0	0	Project substantially completed Feb 2018, with value engineered saving against budget estimate. Because the value of the work was estimated to be above £15k, the project required Capital Programme Board approval. Funding for it was vired from 100002 (EIP - South) 2018/19, so the resultant saving should return to that cost centre. Re-phasing of un-spent sums requested.
100210 - PR032u	Tenby Close play area improvements (S106)	Alistair Wilson	0	50	55	5	0	5	0	Project complete, no further spend anticipated.
100211 - PR032v	Gunhild Close play area improvements (S106)	Alistair Wilson	0	50	55	5	0	5	0	Project complete, no further spend anticipated.
100212 - PR030o	Coldham's Lane play area improvements for older children	Alistair Wilson	0	80	88	8	0	8	0	Project complete, no further spend anticipated.
100213 - PR030q	Lichfield Rd play area improvements (S106)	Alistair Wilson	0	45	49	4	0	4	0	Project complete, no further spend anticipated.
100214 - PR030r	Brothers' Place landscaping & natural play improvements	Alistair Wilson	0	8	9	1	0	1	0	Project complete, no further spend anticipated.

100215 - PR032t	Fulbourn Road open space improvements (S106)	Alistair Wilson	0	10	0	(10)	10	0	The project for works undertaken alongside County Council Cycle path scheme is complete. County to invoice for £10k in 19-20 so a request to rephase the budget is made to cover this cost.
100216 - PR032w	Accordia open space improvements (S106)	Alistair Wilson	0	10	4	(6)	6	0	Planting complete but a rephase of the unspent budget is requested for the costs associated with the proposed Tree Trail
100217 - PR040z	Public art grant for Historyworks - Michael Rosen Walking	Nadine Black	0	15	5	(10)	0	(10)	Project completed
100218 - PR031q	Bramblefields nature reserve: improve biodiversity & access	Alistair Wilson	0	12	7	(5)	5	0	Habitat Creation Work is complete but a rephase of the unspent budget is requested to install interpretation signage.
100219 - PR033t	St Clement's churchyard open space on Bridge Street (S106)	Alistair Wilson	0	10	1	(9)	9	0	Project scope and composition to be reconsidered in the report to the Transport and Planning Scrutiny Committee in June 2019. A rephase of the unspent budget is requested
100223 - SC676	Refurbishment of Jesus Green Public Conveniences	Alistair Wilson	0	25	22	(3)	3	0	Project complete, no further spend anticipated.
100224 - PR032z	Trumpington Rec Ground trim trail and climbing frame (S106)	Alistair Wilson	0	70	58	(12)	12	0	The project is nearing completion but there are some final payments to be made. A request for rephasing the budget underspend to 19/20 is required
100226 - PR032y	Trumpington Rec Ground skate park (S106)	John Richards	0	80	2	(78)	78	0	Project has been designed, and consulted upon (with overwhelming support), with advice being sought on whether it requires planning submission. Re-phasing of un-spent funds requested. (awaiting decision after planning meeting with Lewis Tomlinson on 13.05)
100227 - PR031r	Chesterton Rec Ground skate and scooter park (S106)	John Richards	0	50	2	(48)	48	0	This project has been designed, and consulted upon - with views on two alternative locations canvassed. The feedback was mixed, with no overwhelming support. It is now being reviewed in the context of other planned improvements in the area. Re-phasing of monies un-spent requested.
100228 - PR042j	Public art grant - NIE Theatre, tales from the Edge of Town	Nadine Black	0	14	5	(9)	9	0	Project nearing completion and remaining invoices will be paid in 19-20
100229 - PR042h	Public art grant - Cambridge Junction: News News News	Nadine Black	0	15	10	(5)	5	0	Project nearing completion and remaining invoices will be paid in 19-20
100230 - PR042i	Public art grant - In your way festival: TAAT KHOR II	Nadine Black	0	15	15	0	0	0	Project complete
100231 - PR042k	Public art grant - Rowan Humberstone: Ecology sculpture	Nadine Black	0	15	0	(15)	15	0	The project is ongoing and it seems the completion date in this report is wrong, should say July 2019. The design work and consultation are complete and a planning application is currently live.
100232 - PR042m	Public art grant - Chesterton village sign (S106)	Nadine Black	0	10	0	(10)	10	0	Project is yet to be developed.
100233 - PR042n	Public art grant - HistoryWorks: Travellers and Outsiders	Nadine Black	0	15	0	(15)	15	0	Project is yet to be developed.
100234 - PR042l	Public art grant - Faith and Hope (S106)	Nadine Black	0	30	10	(20)	20	0	The approved budget of £30k was for two years spend. It is requested that the underspend is rephased to 19-20 to complete the project.
100236 - SC678	Crematorium - additional car park	Glyn Theobald	0	25	2	(23)	23	0	Initially a budget was allocated to 18/19 to cover consultants fees. This will now happen in 19/20 so a rephase of the budget to 19/20 is requested.
100237 - SC679	Crematorium - cafe facilities	Glyn Theobald	0	20	7	(13)	13	0	Initially a budget was allocated to 18/19 to cover consultants fees. This will now happen in 19/20 so a rephase of the budget to 19/20 is requested.
<b>Total Projects</b>			306	1,938	1,157	(781)	753	(28)	

<b>Total</b>	476	2,520	1,286	(1,234)	1,206	(28)
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General Fund Housing Portfolio / Housing Committee

Capital Budget 2018/19 - Outturn

Capital Ref	Description	Lead Officer	Original Budget £000	Final Budget £000	Outturn £000	Variance - Outturn compared to Final Budget £000	Re-phase Spend £000	Over / (Under) Spend £000	Variance Explanation / Comments
SC597 - 100048 (38282)	Empty Homes Loans Fund	Y O'Donnell	200	200	0	(200)	200	0	This is a holding account which is recycleable where empty property home owners borrow the loan to bring the property into occupation and then and repay it back. There were no applications to borrow out of this fund in 2018/19.
100225 - SC692	Cromwell Road Redevelopment (GF)	Claire Flowers	17,166	17,166	17,166	0	0	0	Site acquired June 2018. Transferred to CIP March 19 for £27m loan note
<b>Total Provisions</b>			<b>17,366</b>	<b>17,366</b>	<b>17,166</b>	<b>(200)</b>	<b>200</b>	<b>0</b>	
<b>Total for Housing</b>			<b>17,366</b>	<b>17,366</b>	<b>17,166</b>	<b>(200)</b>	<b>200</b>	<b>0</b>	

Capital Budget 2018/19 - Outturn

Capital Ref	Description	Lead Officer	Original Budget 2018/19 £'000's	Final Budget 2018/19 £'000's	Outturn 2018/19 £'000's	Variance - Outturn compared to Final Budget £'000's	Rephase Spend 2019/20 £'000's	Over / (Under) Spend £'000's	Variance Explanation
100050 - PR039	Minor Highway Improvement Programme	John Richards	30	85	10	(75)	40	(35)	This is a joint funded programme with the County Council (who lead the identification and delivery of most schemes) – some projects have proven impractical and others have cost less than anticipated. County are again running a programme for 2019-20 and part of the saving is requested to be rephased to meet the city council contribution to the programme.
<b>Total Programmes</b>			30	85	10	(75)	40	(35)	
100025 - SC571	Procurement of IT System to Manage Community Infrastructure	Sharon Brown	0	20	0	(20)	20	0	Money was not spent in 18/19 due to slippage in the programme of work. This slipped due to the work required being more detailed than anticipated. The funds should be rolled forward into 19/20 as the work, and therefore the need for the IT system spend, continues.
100032 - SC590	Structural Holding Repairs & Lift Refurbishment - Queen Anne	Sean Cleary	15	208	15	(193)	193	0	Queen Anne Terrace holding repair programme has been extended by a further 4 years. Roll over of remaining capital funding for this project is requested.
100069 - PR030j	The Mill Road Railway Legacy (S106)	Alistair Wilson	0	21	21	0	0	0	Completed. Linked to Mill Road Winter Fair
100074 - SC611	Grafton East car park essential roof repair	Sean Cleary	0	37	4	(33)	33	0	The project has extended beyond March 2019 due to the requirement for additional works and rephasing of the underspent budget will support these.
100112 - SC645	Electric vehicle charging points	Jo Dicks	170	376	137	(239)	239	0	There have been various delays to phase 1 resulting in the project being behind the predicted timescale by 6 to 9 months. Phase 2 will be worked on this and next year. The Project Board is being kept informed of progress. It is requested that the unspent budget of £239k is rephased to 2019/20.
100120 - SC623	Environment and cycling improvements in Water Street and	Alistair Wilson	0	35	0	(35)	0	(35)	The project was completed two years ago. The budget was rephased as it was anticipated that a contribution to County Council was to be requested. This has not happened and is unlikely to do so.
100150 - SC634	Grand Arcade and Queen Anne Terrace car parks sprinkler	Sean Cleary	0	382	309	(73)	8	(65)	Project is complete however, there is a retention fee to be paid in Sept 2019. An underspend of £65k can be returned.
100151 - SC635	Grand Arcade car park deck coating and drainage	Sean Cleary	0	117	40	(77)	0	(77)	Project is complete and the underspend of £77k can be returned.
100160 - PV532	Cambridge City 20mph Zones Project	John Richards	0	0	4	4	0	4	Project substantially completed in 2017 but the project is still requiring officer input to deal with significant remedial works issues. There is a dispute with contractor over the additional withheld retention sum, pending satisfactory resolution of the works. Further anticipated costs are expected during 2019/20 circa £15k. This would still keep within the originally allocated £600k budget as savings were offered in previous years. Project substantially completed but defective/ remedial works issues and final account still to resolve.
100197 - SC662	Shared Planning Service software and implementation	Stephen Kelly	0	90	31	(59)	59	0	Money was not spent in 18/19 due to slippage in the programme of work. This slipped due to the work required being more detailed than anticipated. The funds should be rolled forward into 19/20 as the work, and therefore the need for the software spend, continues.
<b>Total Projects</b>			185	1,286	561	(725)	552	(173)	
100019 - PV549	City Centre Cycle Parking	John Richards	0	23	21	(2)	2	0	Project substantially completed but some additional spend is anticipated in 2019/20 to deal with technical issues arising and retention. Re-phasing of remaining unspent budget is requested.
100156 - PV007	Cycleways	John Richards	50	408	11	(397)	397	0	Majority of budget has been committed towards comprehensive improvements at Maids Causeway, the Four Lamps roundabout and Snakey Path. Progress on these is being made but falls short of initial expectations. Re-phasing of funding thus far un-spent is requested.
100158 - PV018	Bus Shelters	John Richards	0	5	1	(4)	4	0	Latest phase of programme substantially completed but some final works will be completed during 2019-20. Re-phasing of un-spent monies is requested.
<b>Total Provisions</b>			50	436	33	(403)	403	0	
<b>Total</b>			265	1,807	604	(1,203)	995	(208)	

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Capital Budget 2018/19 - Outturn

Capital Ref	Description	Lead Officer	Original Budget 2018/19 £'000's	Final Budget 2018/19 £'000's	Outturn 2018/19 £'000's	Variance - Outturn compared to Final Budget £'000's	Rephase Spend 2019/20 £'000's	Over / (Under) Spend £'000's	Variance Explanation
100139 - PR050	Office Accommodation Strategy Phase 2 (OAS)	Dave Prinsep	473	473	0	(473)	473	0	Some aspects of Phase II of the OAS have not been completed pending further review being undertaken.
100141 - PR038	Investment in commercial property portfolio	Dave Prinsep	0	2,427	1,231	(1,196)	1,196	0	2 acquisitions completed in the 2018/19 financial year. Budget of £1.196 million to be carried forward to the 2019/20 financial year for remaining acquisition(s), yet to be identified.
100155 - PR051	Building works at the Guildhall to reduce carbon emissions	Will Barfield	0	437	209	(228)	228	0	Works is still going on site and is due to be completed at the end of May 19. A rephase of unspent budget is requested.
<b>Total Programmes</b>			473	3,337	1,440	(1,897)	1,897	0	
100067 - SC604	Replacement Financial Management System	Caroline Ryba	0	50	9	(41)	0	(41)	This project is now complete.
100068 - SC605	Replacement Building Access Control System	Will Barfield	0	33	25	(8)	8	0	Work largely completed with small underspend, there is some additional work to do to upgrade battery back up in event of power failure which was identified following recent power failures at Mandela house
100109 - SC627	Guildhall Large Hall Windows refurbishment	Andrew Muggeridge	101	101	0	(101)	101	0	This project is currently in the design stage and is due to be tendered at end of May 2019. Work to be completed by October 2019
100117 - SC621	20 Newmarket Road - commercial property	Dave Prinsep	0	3	2	(1)	0	(1)	Scheme completed.
100142 - PR050a	Relocation of services to 130 Cowley Road (OAS)	Will Barfield	0	374	354	(20)	20	0	A rephase of the underspent budget is requested as there will be retention to pay in 19/20
100143 - PR050b	Mandela House refurbishment (OAS)	Will Barfield	0	869	1,037	168	0	168	Overspend as result of additional works on site and additional furnishings and is within the permitted percentage over the whole of the project. Further retention to be released in June 2019.
100145 - PR050e	Cowley Road Compound ex-Park and Ride site (OAS)	Will Barfield	0	428	401	(27)	27	0	Retention payment still to be paid and final account to be agreed. There may be additional work required to the waste bays - estimated cost £30k
100146 - PR050d	Mobile working (OAS)	Dave Prinsep	0	99	47	(52)	52	0	Completion of the remaining mobile working aspects of Phase II of the Office Accommodation Strategy is outstanding and a rephase of budget is requested.
100149 - SC639	Re-roofing the Guildhall	Will Barfield	0	164	0	(164)	164	0	Work is still taking place on site and is due to be completed at the end of May 19. Carry forward of the underspend to 19/20 is requested.
100170 - SC601	Replacement Telecommunications & Local Area Network	Tony Allen	0	34	13	(21)	21	0	The core implementation is finished but there is a small element of the final milestone left over once Unify had made the system stable therefore a rephase of remaining budget is requested.
100190 - SC655	Resealing the roof at Robert Davies Court	Andrew Muggeridge	177	177	0	(177)	177	0	The project is on hold - carry forward underspend
100191 - SC656	Barnwell Business Park remedial works to the roofs	Andrew Muggeridge	90	90	0	(90)	90	0	The project is currently in the design stage and is due to be tendered by end of May 2019. Work to be completed by end August 2019.
100194 - SC659	My Cambridge City online customer portal	Andrew Limb	160	160	82	(78)	78	0	This project is currently being delivered and a carry forward is requested to rephase the unused budget into 19/20 to enable the completion of the scheme. Project end date should be 31st March 2020.
100195 - SC660	Council Anywhere - desktop transformation	Fiona Bryant	400	400	282	(118)	118	0	ICT are confident that their resource of workstream plans are a realistic reflection of what has been agreed. A rephase of the budget is required to enable completion of the project.
100201 - PR050f	Guildhall Welfare Improvements (OAS)	Will Barfield	174	209	20	(189)	189	0	Work is currently being designed and is planned to be tendered in summer 2019 and start on site late summer 2019. A rephase of the underspent budget is requested
100202 - PR050g	Office optimisation (OAS)	Will Barfield	275	275	0	(275)	275	0	The project is on hold - carry forward underspend

100205 - SC672	Mill Road Redevelopment - Development Loan to CIP	Caroline Ryba	1,550	1,499	0	(1,499)	1,499	0	At this stage CIP has not requested drawdown of this loan as sufficient cash is available within CIP to fund development to date.
100206 - SC674	Mill Road Redevelopment - Equity Loan to CIP	Caroline Ryba	1,250	1,491	0	(1,491)	1,491	0	At this stage CIP has not requested drawdown of this loan as sufficient cash is available within CIP to fund development to date.
100260 - SC695	Cromwell Road Redevelopment - equity loan to CIP	Caroline Ryba	0	1,113	0	(1,113)	1,113	0	At this stage CIP has not requested drawdown of this loan as sufficient cash is available within CIP to fund development to date.
<b>Total Projects</b>			<b>4,177</b>	<b>7,569</b>	<b>2,272</b>	<b>(5,297)</b>	<b>5,423</b>	<b>126</b>	

100020 - PV554	Development Of land at Clay Farm	Dave Prinsep	212	537	240	(297)	297	0	A contractual agreement is in place whereby we contribute 7% of the net costs incurred in respect of the Collaboration Agreement with Countryside Properties. Rate of invoices from Countryside Properties relate directly to rate of house-building which is variable and beyond our control. Forecast end date for the scheme is currently December 2024. Budget of £297,000 to be carried forward to the 2019/20 financial year.
100030 - PV583	Clay Farm Commercial Property Construction Costs	Dave Prinsep	0	67	8	(59)	20	(39)	Construction work completed. Request for budget of £20k to be carried forward to the 2019/20 financial year to undertake various enabling works to facilitate tenants' fit out.
100164 - PV192	Development Land on the North Side of Kings Hedges Road	Philip Doggett	0	2	3	1	(1)	0	This is a capital provision whereby we contribute an average of 7.56% of the Arbury Park Development collaboration agreement costs. Future years budget provision to be reduced by £1k.
100290 - PV682	Local investment bond	Caroline Ryba	0	5,000	2,200	(2,800)	2,800	0	A rephase of the unspent budget is requested in order that a further loan is made to the FBCC when they have plans in place to extend their building. Discussion meetings have taken place and a planning application is expected to be made later in the summer.
<b>Total Provisions</b>			<b>212</b>	<b>5,606</b>	<b>2,451</b>	<b>(3,155)</b>	<b>3,116</b>	<b>(39)</b>	

<b>Total</b>	<b>4,862</b>	<b>16,512</b>	<b>6,163</b>	<b>(10,349)</b>	<b>10,436</b>	<b>87</b>
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Capital Budget 2018/19 - Outturn

Capital Ref	Description	Lead Officer	Original Budget 2018/19 £'000's	Final Budget 2018/19 £'000's	Outturn 2018/19 £'000's	Variance - Outturn compared to Final Budget £'000's	Rephase Spend 2019/20 £'000's	Over / (Under) Spend £'000's	Variance Explanation
100095 - PR052	RE:FIT 3 Energy performance improvement	Will Barfield	5,760	294	0	(294)	294	0	The work is progressing on the scheme but no invoices were received in 18/19. This work will be completed in 19/20.
<b>Total Programmes</b>			5,760	294	0	(294)	294	0	
100077 - SC614	Redeployable CCTV camera stock	Joel Carre	0	13	13	0	0	0	£13k utilized for project 100193 CCTV infrastructure
100193 - SC658	Cambridge City CCTV infrastructure	Joel Carre	521	601	488	(113)	113	0	Slippage in programme due to time taken to negotiate and implement health and safety works to Grand Arcade rooftop network node site; and negotiating consents with third party network node sites, including DWP and Microsoft office rooftops. A rephase of the remaining budget is requested.
100238 - SC680	CCTV equipment upgrade	Joel Carre	0	30	0	(30)	30	0	Project under way with three of the six devices upgraded; and work started on remaining three
<b>Total Projects</b>			521	644	501	(143)	143	0	
<b>Total</b>			6,281	938	501	(437)	437	0	

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Notes to the Housing Capital Investment Plan

Note	Reason for Variance
1	Overspending of £27,000 in respect of Disabled Facilities Grants was a combination of an agreement with MHCLG to receive additional grant in the latter part of the year, but to pass it across to Huntingdonshire District Council as we did not have sufficient demand in Cambridge. £86,000 of overspend is therefore related to this, leaving an underspend in our own DFG grant investment of £59,000, which, when grossed up for the income received from clients, will be require £72,000 to be re-phased into 2019/20 to ensure that we can comply with the grant conditions under which we received it. The overspend in DFG's has been more than offset by underspending in Private Sector Grants and Loans of £91,000, where demand has significantly reduced in recent years.
2	A net underspend of £2,089,000 in decent homes expenditure during 2018/19 is a combination of under and overspending against the specific decent homes elements. Overspending in wall structure (£448,000), bathrooms (£90,000) and kitchens (£12,000), is more than offset by underspending in roofing works (£208,000), roof structure (£378,000), re-wiring (£171,000), energy and insulation works (£250,000), central heating (£945,000), sulphate (£102,000), other health and safety (£219,000), decent homes work to new builds (£226,000), HHSRS (£129,000) and external doors (£36,000). These variances are before accounting for leaseholder income, which is reported separately. Contractor overheads shows an apparent overspend of £70,000 against decent homes works, but is more than offset by an underspend in overheads against other HRA works of £226,000. Capitalised officer fees are underspent by £45,000. Re-phasing of underspending in 2018/19 into 2019/20 is requested in respect of energy improvements (£250,000), roofing works (£208,000), roof structure (£98,000), HHSRS (£129,000), other health and safety works (£219,000) and external doors (£36,000) Re-phasing of the budget for sulphate works is requested to be re-allocated to 2027/28 to the end of the existing sulphate programme, whilst re-phasing to the end of the 30 year investment programme is requested in respect of decent homes works to new build homes (£226,000), central heating and boilers (£750,000) and re-wiring (£171,000), when the budget is now expected to be required.
3	A net underspend of £1,307,000 was evident in 2018/19, combining underspending in a number of areas where work is still required and all of the underspent funds will need to be re-phased into 2019/20, including; garage improvement £95,000, lifts £13,000, communal area floor coverings £195,000, fire works £227,000 and hard-surfacing works £283,000. Underspending of £266,000 in respect of contractor overheads combines some slippage with the impact of underspending in other areas and £196,000 is requested to be re-phased. Underspending in Disabled Adaptations (£232,000), asbestos works (£4,000) and capitalised officer fees (£17,000) do not require re-phasing. Overspending in other communal area works of £24,000 was reported at year end.
4	The net underspend of £1,366,000 in the new build programme in 2018/19 relates to a delays in a number of areas of the programme, but particularly in respect of re-development schemes where decisions have been delayed and vacant possession needs to be obtained and those schemes being delivered in-house by Maintenance and Assets, where there have been planning delays and boundary disputes that need to be resolved. Spending ahead of profile has also occurred in respect of a few schemes and costs have also been incurred in respect of schemes that are complete and occupied, but where there are now some quality issues that are being addressed. Net re-phasing of £1,466,000 is required. Re-phasing of budget for 2015/16 Garage Sites (£63,000) Anstey Way (£213,000), Akeman Street (£20,000), Ventress Close (£2,000), Mill Road (£22,000), Kingsway (£182,000), Kendal Way (£34,000), Colville Road (£572,000) and unallocated budget ear-marked for the delayed Campkin Road scheme (£572,000), is partially offset by negative re-phasing where spend is ahead of profile for Queensmeadow (£50,000), Wulfstan Way (£13,000), Colville Garages (£16,000), Gunhild Way (£32,000), Cromwell Road (£73,000), Meadows and Buchan (£18,000), Tedder Way (£2,000) and Markham Close (£53,000). The profile of spending on all of these schemes will be reviewed again as part of the HRA Medium Term Financial Strategy.
5	Under delegated authority, the Strategic Director approved a budget for the acquisition of homes on the open market for use within the HRA to enable utilisation of retained right to buy receipts in a timely manner. In 2018/19 the budget carried forward from 2017/18 to complete the refurbishment works to Tuscan Court which was fully utilised, but final works came in at £28,000 more than anticipated. One property was acquired as a market acquisition from the County Council, and is now being let as affordable housing.

6	Spending in respect of the refurbishment of Ditchburn Place has progressed well during 2018/19, with the need to re-phase only £21,000 into 2019/20. The final phase of the re-development, to include the creation of two new units in the day centre, is expected to be complete by September 2019.
7	A net underspend of £629,000 in this area of the programme comprises no activity in respect of shared ownership re-purchase in 2018/19, giving rise to a £300,000 underspend, and underspending due to delays in the project to finalise the re-location of Stores to Cowley Road (£55,000) and the need to recognise the longer timeframe required to implement the new Housing Management Information System (£243,000), with both underspends requiring re-phasing into 2019/20. The balance of funding for the project to procure and Estate Services van (£1,000) will not now be required, nor will funding for works to HRA commercial premises (£29,000).
8	The allowance in the programme for inflation to costs was not required to be allocated across expenditure heads in 2018/19 as underspending across the decent homes, other investment in the housing stock and new build budgets meant that the additional funding was not required. It is proposed that this budget is re-phased into 2019/20 to ensure that sufficient budget is available in year to meet the costs of any deferred work, particularly in the new build area, where CIP costs under new affordable housing agreements are still to be finalised following procurement by Hill Investment Partnership on a scheme specific basis. A major review of the investment in or existing housing stock may also necessitate additional resource in 2019/20 to ensure that work can be delivered as planned.
9	27 properties were sold in total during 2018/19, far fewer than in the previous year. £334,000 of the capital receipt is available for general use (after all costs have been deducted from each receipt), while £735,000 of the overall capital receipt is identified as set-aside to be offset against the debt associated with the unit no longer owned. A further £3,526,000 of right to buy receipts have been retained by the local authority in 2018/19, but must be re-invested in financing up to 30% of additional social housing units, provided this is done within a 3 year time frame. The authority is again required to invest a significant sum during 2019/20 to ensure that it meets its responsibilities under the retention agreement, and this may mean the acquisition of further dwellings on the open market, if new build schemes do not progress as anticipated, to avoid passing the receipts to central government. With the number of schemes on site, or due to go on site, it is anticipated that market acquisitions can be avoided in 2019/20.
10	Capital receipts totalling £521,000 in respect of the sale of land and property on the open market were accounted for in 2018/19. The receipts have been, or will be used to fund future investment in affordable housing.
11	The major repairs reserve was used to finance capital expenditure in the housing stock in 2018/19, including investment in decent homes work, other investment in the housing stock and investment in new homes, particularly where an element of re-provision is required. Where less of this funding was utilised in 2018/19 than anticipated, it will instead be utilised in 2019/20.
12	Income was recovered from leaseholders in 2018/19 in relation to their share of the cost of major improvements undertaken as part of the decent homes programme (£57,000) and was also received from private residents in relation to contributions towards DFG's or private sector housing repair grants (£27,000).
13	The use of revenue funding for capital purposes was more than anticipated, due entirely to the planned use the repairs and renewals (R&R) ear-marked reserve for IT to fund the costs of the Housing Management Information System Project. The use of this reserve is displayed as a revenue funding towards capital expenditure, but with the reserve held specifically for this purpose.
14	Receipts from the sale and re-sale of shared ownership dwellings in 2018/19 were lower than estimated by £456,000, with 10 sales at Virido out of 26 units available for sale and no re-circulation of existing shared ownership at all. The Disabled Facilities Grant was higher than expected due to the award of £86,000 of additional grant which was passed on to Huntingdonshire District Council. Grant of £312,000 was received from Homes England in respect of Ditchburn Place and private sector loan repayments of £15,000 were realised. The Devolution Grant claimed in 2018/19 was marginally less than anticipated, and the additional £135,000 will instead be claimed in 2019/20. The use of £72,000 of the DFG grant will also need to be re-phased into 2019/20 to ensure that grant can be invested appropriately (see note 1).